

Take control
of your revenue cycle
from first patient contact
through collections
with a comprehensive
management plan.

Let us help.



Uncovering Solutions.

**MEDICAL MANAGEMENT
SOLUTIONS, LLC**



Medical Management Solutions

Medical Management Solutions is a service company dedicated to helping medical practices succeed in the business of medicine. To accomplish this objective, we offer a full range of services from which the client and we can tailor unique solutions to the needs of each practice.

We offer our clients assistance in cost effective resource management; support for practice reengineering; physician credentialing and health plan contracting; practice management; research and assistance in technology implementation; and education.

Everything we do revolves around letting the physician focus on patient care.

About MMS

Medical Management Solutions operates on the belief that, while doctors need to monitor the health of their practice, they should not have to focus on the day-to-day management thereof. A good practice management team, can allow the physician to focus their daily efforts on patient care, not the headaches of managing a practice. It can also add greatly to the financial health of the business.

VISION:

At Medical Management Solutions, our vision is to be the preferred medical management solutions provider in Indiana.

MISSION:

The mission of Medical Management Solutions is to assist our clients become more efficient and profitable while continuing to deliver compassionate and valued healthcare.



59%

59 Percent of Total Medical Revenue Pays Total Operating Costs for an Average Pediatric Office*

Source: MGMA Cost Survey for Single-Specialty Practices, 2006 Report

Services

WE EXPECT BETTER! WITH STEADY AND DECLINING INSURANCE PAYMENTS, YOU NEED BETTER!

The private practice of Medicine is, in addition to the art of healing, fundamentally a business. As with any business, it must provide a sufficient return on investment to the owners to continue operating.

Doctors should be able to focus their daily efforts on patient care and not be burdened with the daily headaches of managing a practice. While a physician can never fully ignore the business side of medicine, a good practice administrator or practice administration team, can allow a physician to focus on patient care and add greatly to the financial bottom line of the business.

Our consulting team has over 75 years accumulative experience in all aspects of medical support services, including practice start-up. We realize that each practice is unique and requires a unique solution. Therefore, we tailor our services to your needs. You can choose from complete practice management, or select solutions to specific areas of need.



45 DAYS

**45 Days is the Average Number of AR Days
for a Typical Family Practice***

Source: MGMA Cost Survey for Single-Specialty Practices, 2006 Report

On-site Practice Management

ARE YOUR RECEIPTS LESS THAN YOU EXPECT? ARE YOUR ACCOUNTS
RECEIVABLE TOO HIGH?

Medical Management Solutions, LLC is committed to helping physicians and physician groups succeed in the business of medicine. We will partner with the physician owners of the medical practice provide complete practice management allowing the doctors to focus on taking care of their patients while Medical Management Solutions takes care of the business.

Our on-site practice management experience can heal an ailing practice, or improve the operation of your successful practice. Contact us and let one of our experienced administrators review your operation and show you how we can help.

55%

**55 Percent of Billers Report That They Have NEVER
Appealed a Denied Claim***

Source: Medical Association of Billers, 2004 Annual Survey



Management Consulting

ARE YOUR REJECTED CLAIMS BEING REWORKED AND RESUBMITTED?

Medical Management Solutions recognizes that not all providers want a complete practice management solution. Therefore, we provide consulting services to meet the level of assistance desired by the client.

Consulting Services

- Practice Start-up: Geared to the physician who wants to establish their own practice, this service includes all aspects of starting the business including: incorporation, financing, obtaining provider numbers, credentialing & contracting with third party payers, site selection, staff selection, equipment and inventory purchasing, regulatory compliance, and marketing.
- Business Plan Development
- Credentialing & Contracting
- Practice Financing
- Policy and Procedures Development
- Office Operations
- Work Flow and Office Efficiencies
- Complete or Targeted Practice Check-up and Evaluation, including:
 - Current Policies & Procedures*
 - Inventory and Supplies Purchasing Patterns*
 - Practice Benchmarking*
 - Evaluation of New Services for the Practice*
 - Billing*
 - Staffing / Human Resources*
 - Supply / Inventory Management*
 - Lease and Contract Management*
 - Financial Management & Reporting*
- Regulatory Compliance

67%

**67 Percent of Billers Report That They DO NOT
Generate Claims Daily***

Source: Medical Association of Billers, 2004 Annual Survey



Billing

ARE YOUR CLAIMS BEING SUBMITTED IN A TIMELY MANNER?

The financial strength of your practice correlates directly to timely billing and timely & accurate payments. At Medical Management Solutions, we understand that quality medical billing is not isolated to the billing office. Medical billing involves the entire practice. When we are granted the responsibility of billing for your practice, we begin by analyzing your billing procedure from start to finish. Since medical billing begins in the front office, we start by observing how your front office staff collects and maintains current, accurate information on your patients. We also evaluate how well they collect outstanding balances when the patient is in the office.

By paying attention to the entire billing process, Medical Management Solutions can actually increase your revenue by reducing the number of claims that are denied and by closely following up on the overall claims process.

Comprehensive Medical Billing Service and Receivables Management System

- Analysis of current billing practices, with recommendations
- Generate and accelerate claims which are professionally prepared, accurately coded and electronically submitted
- Persistent follow-up on all claims
- Creation and mailing of patient statements
- Prompt posting of payments
- Collection and analysis of patient information
- Courteous but effective collection of outstanding receivables
- Patient billing questions answered personally and efficiently
- Customized monthly statistical reports and spread sheets tracking business activity and productivity
- Analysis and recommendations for fee structuring

You have worked hard to build you medical practice, we work hard to make sure you get paid.



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